



Welcome to Viera Children's Academy!

Arrival

Viera Children's Academy is open Monday through Friday from 7 am to 6pm; 6:30pm for those requiring extended care. Upon arrival to the Academy, parents must park in a designated parking space and hold their child's hand while walking in the parking lot. Once you enter the building, please be sure to sign your child in either in the VPK attendance book or using the sign in sheets for the general population. Children attending the program must be signed in and out every day. Parents should walk their child back to the classroom. Siblings and other children that do not attend the Academy must remain in the Reception Area (please refer to our Policy and Procedure for Non Viera Children's Academy enrollees during Arrival and Dismissal). Once in the classroom, please assist your child with putting their clothing items and homework away and while in the classroom, please peruse any notes the Teacher may post on the classroom door or the Parent Board.

Dismissal

During dismissal, we ask that parents please park in a designated parking spot. Once you enter the Academy, please be sure to sign your child out on the appropriate attendance sheet. Siblings and other children that do not attend the Academy must remain in the Reception Area (please refer to our Policy and Procedure for Non Viera Children's Academy enrollees during Arrival and Dismissal). Once you enter the classroom, please be sure to check your child's cubby for any items such as soiled clothing, soiled linens, or notes from your child's teacher. When you exit the building, please be sure to hold your child's hand while in the parking lot.